

## Immigration – trust Auris Relocation to get it done



### Immigration is an entry to the country – Auris is your entry to a positive experience.

Auris Relocation's specialist immigration advisory is a complete and professional service available to multinationals, smaller companies and to individuals. Auris is the reliable, experienced and competent partner to contact first when planning to live and work in Switzerland.

#### Immigration advisory and updates on new regulations

Auris Relocation is well positioned to provide strategic overviews as well as timely updates on legal and administrative regulations to highlight and clarify changes that could impact corporate policies or personal choices. Designated immigration specialists of high calibre at Auris apply themselves to the task with precision and persistence, using their full knowledge of the specific legal and administrative context.

#### Application for work and residence permits for EU/EFTA citizens

Applications for work and residence permits for EU/EFTA citizens require specific documents from both the individuals and their employers. Auris Relocation immigration specialists are thorough and persistent in completing and processing each file, working with human resources departments and the transferees to identify and obtain the puzzle pieces.

#### Application for work and residence permits for non-EU/EFTA citizens

The intricacies of applications for non-EU/EFTA transferees are dealt with by our specialists, relieving human resources and transferees of the meticulous job. Special attention is paid to being compliant with Swiss law and compliant with each corporate policy. Assistance with biometric data formalities is provided where needed. We ensure efficient communication and support during the final formalities.

#### Family reunion

Family reunion is an important element of employee satisfaction, and has our full attention. Auris Relocation specialists are well schooled in the required process; our intimate knowledge of the process is a bonus to transferees and to human resources. Clear communication at all stages prevents uncertainty from becoming a distraction.

#### Visa support services in home countries

Obtaining a visa for Switzerland is a crucial step in the chain of events for immigration of all non-EU/EFTA citizens. Auris Relocation coordinates this carefully with support services in the pertinent home country.

#### Local registration after arrival in Switzerland

Upon arrival in Switzerland, all transferees must present themselves to the local authorities with specific documents in a precise time frame. Auris Relocation books this appointment for registration and accompanies the new arrivals.

#### Applications for permit extensions

Timely reminders of renewal deadlines are a welcome service to busy transferees and their employers. Deadlines are clearly communicated with advance notice and reminders set up, allowing transferees peace of mind on their status. Applications for extension are processed by Auris Relocation specialists with efficiency.

#### Departure formalities

Departure formalities are expertly handled by Auris with regard to local and tax authorities. Transferees are informed of what to expect, where and when they need be present, as well as which documents must be provided. Leaving becomes simple and straightforward with the help of Auris Relocation.